

# Community Service Officer

## **Description:**

The Community Service Officer is responsible for overseeing activities that enable club members to support the local community.

The Community Services Officer works with the board, members of the club, Rotary and the broader community to identify projects that the club members can participate in.

The Community Services Officer is not required to volunteer at all projects or activities but should coordinate and support other members to get involved and volunteer.

## **The Community Service Officer is responsible for:**

- Overseeing local community service activities within the Club
- Developing a plan for the year, in consultation with club members, for community service events, projects and/or activities and how these will be completed
- Forming and chairing a committee or working group that specifically focuses on community service activities if necessary
- Enhancing knowledge and understanding within the Club and broader community about community needs, problems and opportunities
- Encouraging every club member to contribute to community service activities that the Club is involved with